

## SECTION 00 1113 - ADVERTISEMENT FOR QUOTATIONS

Project: New Middle School- Furniture Package

KPS New Middle School  
4241 Arboretum Parkway  
Kalamazoo, Michigan 49006

Owner: Kalamazoo Public Schools  
Department of Facilities Management  
600 West Vine Street  
Kalamazoo, Michigan 49008

Architect/Engineer: TowerPinkster  
242 East Kalamazoo Avenue, Suite 200  
Kalamazoo, Michigan 49007-5828  
(269) 343-6133  
(269) 343-6633 Fax

Project Description: Provide furniture for the Kalamazoo Public Schools New Middle School, including student computer tables, desks and chairs, teacher work stations, technology cabinets and podiums, office furniture, filing, cafeteria furniture, music equipment, miscellaneous tables and chairs, brochure racks, and other similar items as indicated.

Quotation Documents for a Stipulated Sum contract may be obtained from the office of the Architect upon receipt of a refundable deposit, in the amount of \$50.00 for one set. Each Vendor may receive up to two sets. Additional sets may be purchased for \$50.00 per set, non-refundable.

The deposit will be forfeited by Vendors that do not return the Quotation Documents in good condition within ten working days after quotation opening date.

Kalamazoo Public Schools and TowerPinkster will receive sealed proposals for the Quotation Packages described in the Project Manual for the above referenced Project until 2:00 p.m. local time, Wednesday March 18, 2009. Quotations received after that time will be returned unopened.

Quotations shall be mailed, or delivered in person to Mr. Al Tyler, Executive Supervisor, Department of Facilities Management, Kalamazoo Public Schools, 600 West Vine Street, Kalamazoo, Michigan 49008, before the 2:00 p.m. deadline. They will be opened publicly and read aloud. All bids will be evaluated at a later date. No late, faxed or e-mailed quotations will be accepted.

The Owner intends to award contracts on or about April 16, 2009.

A pre-quotation meeting will take place on Wednesday, March 11, 2009 at 1:00 p.m. local time at KPS Department of Facilities Management Office. All prospective bidders are strongly encouraged to attend.

**Bid Security in the amount of five percent (5%) of Base Bid(s) shall accompany each Quotation. Quotes without required Bid Bond will not be read.**

**All Quotations shall be accompanied by a sworn and notarized statement disclosing any familial relationship (or lack of a relationship) that exists between the Owner or any employee of the vendor and any member of the Board of Education of the Kalamazoo Public Schools or the Superintendent of the School District.**

**The District shall not accept a quote(s) that does not include a sworn and notarized disclosure statement. Refer to Section 00 4519 - Familial Statement of Disclosure. Quotes without the required Familial Statement of Disclosure will not be read.**

Plans and Specifications will be on file for reference at the following locations:

1. TowerPinkster  
242 East Kalamazoo Avenue  
Kalamazoo, Michigan 49007-5828
2. Builder's Exchange of Kalamazoo  
3431 East Kilgore Road  
Kalamazoo, Michigan 49001
3. Builder's Exchange of Grand Rapids  
4461 Cascade Road, SE  
Grand Rapids, Michigan 49505

Submit quotation in an opaque envelope. Before sealing the envelope, check to be sure that:

1. The Quotation Form is signed.
2. The Base Quotation amount is filled in.
3. All applicable Alternate amounts are filled in.
4. Bid Security is included.
5. All Addenda received are acknowledged.
6. Signature Authorization is included.
7. Familial Disclosure Statement is included.

On the outside of the envelope identify:

1. The project by name, job number and location.
2. Vendor's name and complete address.

It is the policy of Kalamazoo Public Schools that minority and women's business enterprises shall have an equal opportunity to participate as Vendors for this project.

All Proposals submitted shall remain valid for a period of forty-five (45) days after the quotation date. The Owner reserves the right to waive any irregularities, reject any or all quotations, or accept any Quotations which, in their opinion, will serve their best interests.

END OF SECTION 00 113